

CTE ADVISORY MEETING
Business Discipline Breakout Meeting Minutes
October, 5, 2017
Heritage Room

Attendees RCC Business Discipline

Ron Pardee
Chie Ishihara
LaNeshia Judon (facillitating Law Breakout)
Ajene Wilcoxson (absent due to RCC travel)
Charlie Wyckoff (absent)

Patricia Avila, Counselor - guest

Advisory Members

David Brenner, Owner of Prime Builders
Joel Cascadden, Real Estate Investor
Darla Donaldson, Faculty at California Baptist
Bruce Myers, Director of Fixed Operations
Automotive
Francisco Rangel, Faculty and Business Owner
Michelle Sparks, Real Estate Broker
Patrick Surachutikarn, Owner of Grapow
Restaurant
Catina Swift, Training Officer of City of
Riverside
John Thomas, Dean at La Sierra University

Agenda

- I. Introduction of Advisory Members
- II. Reporting of Metrology Lab and Operations/Quality Management Programs
- III. Voting on Support of Metrology Lab and Operations/Quality Management Programs
- IV. Reporting of new stackable mini-certificates and academic planning patterns offered by the Business Discipline
- V. Voting on Support of Mini-Certificates
- VI. Advices from Advisory Members

- I. Introduction of Advisory Members
- II. Reporting of Metrology Lab and Operations/Quality Management Programs
 - Pardee presented the new Metrology Lab and Operations/Quality Management certificates and courses Business Discipline have as response to the growing demand of skills needed in Inland Empire manufacturing industry
- III. Vote taken by Advisory Members in support of the Metrology Lab and Operations/Quality Management certificates
 - (Brenner/Thomas/Unanimous)

- IV. Reporting of new stackable mini-certificates and academic planning patterns offered by the Business Discipline
- Ishihara presented the new Business Discipline brochure (final draft) that delineates the academic planning patterns and certificates the Discipline created for the students to aid in their academic planning
 - Brochure included offerings of:
 - Course completion awards after Supervision and Personal Finance courses
 - One semester Mini Certificates in Accounting, General Business, Entrepreneurship, Human Resource, International Business, Management, Marketing, Real Estate
 - Mini-Certificates stacked with Core Business to obtain State Approved Certificate
 - State Approved Certificate stacked with General Education courses to obtain Associates
 - 2-Year Business Transfer Pathway
- V. Vote taken by Advisory Members in support of the mini-certificates and academic planning patterns (Cascadden/ Surachutikarn /Unanimous)
- VI. Advices from Advisory Members
- As students consider starting their own business, they need to know about the financial aspects beyond marketing and operations
 - For real estate sales person, the state license does not cover the transaction process, so there is a need to learn the escrow process to become effective real estate salesperson

ADDENDUM

Before CIS/CAT, Paralegal, and Business split into small workgroups, Non-Credit Courses were introduced and a vote was taken in support of the Non-Credit Courses.

(Ron Vito/Chris Tilden/Unanimous)